

Exterior Building Color & Material Samples  
Color Drawdowns  
Archaeological Resources  
Airport Vicinity Development Checklist  
Parking Study  
Trip Generation Comparison  
Parking Master Plan

# **Instructions for Security, Maintenance, and Operations Plans**

Follow these steps for Review and Approval

## **Scottsdale Police Department Liquor Investigations**

### **Step 1**

Prepare Your Security, Maintenance, and Operations  
Plan (SMO Plan)

### **Step 2**

Send a Copy of Your SMO Plan to the Scottsdale Police  
Department.

Detective John Miller  
480.312.8333

[JohMiller@scottsdaleaz.gov](mailto:JohMiller@scottsdaleaz.gov)

### **Step 3**

Contact Police Detective to Discuss Your Plan.

### **Step 4**

Meet with Police Detective, If Necessary.

### **Step 5**

Submit your reviewed plan to Scottsdale Planning and  
Development.



# SECURITY, MAINTENANCE AND OPERATIONS PLAN

## For Bars and Live Entertainment Use Permits



Scottsdale Police Department, 3700 North 75<sup>th</sup> Street, Scottsdale, AZ 85251

480.312.5000      FAX 480.312.7701

City of Scottsdale Planning, 7447 E. Indian School, Scottsdale AZ 85251

480-312-7000      FAX 480-312-7088

**Assigned Planner:** \_\_\_\_\_

**Police Detective:** \_\_\_\_\_

Establishment:      Bottled Blonde

Address:      7340 E Indian Plaza, Scottsdale AZ 85251

Business Phone:      480-970-1112

Business FAX:      480-970-1166

Maximum Occupancy:      329 before 10 / 431 after 10 / Rooftop TBD

Effective Date of the Plan:      03/27/2019

Date of Plan Review:      \_\_\_\_\_

Use Permit Issue Date:      \_\_\_\_\_

Liquor License Number:      06070055

Contact Person (1):      Charlie Brooks

Home Phone:      602-367-2276

Contact Person (2):      AJ Jimenez

Home Phone:      805-746-9500



## **Purpose of the Plan**

To address security measures, maintenance/refuse and operations for an establishment whose use shall require a Security Plan pursuant to Scottsdale Revised Codes. These uses typically include a Bar Use Permit and a Live Entertainment Use Permit. The contents of this plan will address the listed concerns as well as community concerns regarding:

- Any significant increase in vehicular or pedestrian traffic, including effects on parking, traffic and circulation in the area.
- Adequate control of disruptive behavior both inside and outside the premises to include property damage and refuse issues.
- Compatibility with surrounding structures and uses.

It is the intent of the City of Scottsdale to provide an environment that enhances the safeguarding of property as well as public welfare and to limit the need for law enforcement involvement.

The Permittee agrees that successful execution and enforcement of this Plan are a required condition of the use permit. Termination, cancellation, deviation or non-approval of the Plan constitutes a breach of the Plan and could result in the revocation of the use permit.



## Operations and Hours

1. Permittee: 7340 LLC dba Bottled Blonde  
 Type of Organization:      Arizona Corporation      Corporation  
     Sole Proprietorship   X   LLC  
     Partnership      Other
2. Managing Agents Name: Dicor Mgmt & Design LLC (Les Corieri)  
 Title: Managing Member  
 Address: 7340 E Indian Plaza, Scottsdale AZ 85251  
 Phone Numbers: 480-970-1112  
 Fax or Other Numbers: 480-970-1166
3. Business Owner(s) (if different than Managing Agent) Name, Address, Phone: Les Corieri - same as above  
 Shawn Yari (Monili LLC) 4501 N Scottsdale Rd., Scottsdale AZ 85251 (602)748-8888
4. Property Owner or Property Manager (if different from Managing Agent) Name, Address, Phone:  
 LMS 96 LLC, 7340 E Indian Plaza, Scottsdale AZ 85251 (480)970-1112
5. Hours of Operation:

	Peak/Non-Peak Night	Open to Customers	Liquor Sale Begin	Liquor Sale Ends	Closed to Customers
Monday	Non-Peak	3pm - 2am	3pm	2am	2am
Tuesday	Non-Peak	3pm - 2am	3pm	2am	2am
Wednesday	Non-Peak	3pm - 2am	3pm	2am	2am
Thursday	Peak	3pm - 2am	3pm	2am	2am
Friday	Peak	3pm - 2am	3pm	2am	2am
Saturday	Peak	11am - 2am	11am	2am	2am
Sunday	Non-Peak	11am - 2am	11am	2am	2am

6. Promotional Events: *(Attach an addendum which describes week to week promotional events you plan to have throughout the year i.e. "Ladies night." Do no include special events)*
7. Program Format/Entertainment/Advertising: *(Complete for Live Entertainment Use Permit Only. Attach addendum that describes*



entertainment format i.e. DJ, Live music, Comedy acts etc.) See Scottsdale Revised Code – Appendix B, Zoning Ordinance for definitions.

8. Special Events:

Permittee must give notice to City of Scottsdale Planning and Development at least forty-five (45) days prior to conducting Special Events on the premises. "Special Events" are any program formats varying from the regular format and audiences described or provided above organized or planned by Permittee. Scottsdale requires separate licenses for outdoor special events.

9. Cooperation/Complaints/Concerns:

Permittee will maintain communications with establishments located on and adjacent to the premises, and with residents and other businesses that may be affected by patrons or operations of the Permittee. Permittee designates the following person to receive and respond to concerns or complaints from other residents or businesses:

7340 E Indian Plz

Name: AJ Jimenez Address: Scottsdale, AZ 85251 Phone: 805-746-9500

Permittee, managing agents, on-duty managers, supervisors and security personnel will cooperate closely with Scottsdale Police, City of Scottsdale Code Enforcement staff or other City staff as well as business and residential neighbors in addressing and investigating complaints, criminal acts, refuse issues and any other concerns.

## **Security and Maintenance**

### **Security Attire**

Security personnel must be readily identifiable to police, patrons, and other employees to ensure the safety of the security staff when engaged with patrons. Security personnel should wear an appropriate styled shirt with the word "security" on both the front and back, in two (2) inch lettering and clearly visible. During cold weather, a jacket with the same inscription should be worn.

The use of radios should be employed between security staff and management when the size of the establishment limits communication efforts.

### **Security Officer Responsibilities**

The Permittee or management must clearly delineate the below responsibilities to all new security personnel and ensure these responsibilities are explained and understood.



Civilian Security Officers will be responsible for patrolling the full property of the liquor establishment during all hours when patrons are in the establishment, outside the establishment, and in the establishment parking areas.

On peak nights, there will be a minimum of 14 uniformed security officer(s). (Wearing the above-described uniform). The following responsibilities shall be agreed upon and adhered to:

1. 11 Security officer(s) will be responsible for roaming the interior of the business and identifying hazards, problems, and maintaining guest safety.
2. 2 Security officer(s) will be responsible for checking identifications at the front door. Acceptable identification are those listed in Arizona Revised Statutes Title 4, section 241A and apply to patrons accessing any area of the licensed premises, including the time period of After-Hours, if applicable. Additional responsibilities shall include: access control, counting of patrons, and prevention of intoxicated persons from entering the business.
3. 1 Security officer(s) will be responsible for conducting roaming patrol of the exterior in an effort to prevent criminal behavior, maintain the peace and prevent refuse issues. This patrol shall include all parking areas to prevent a gathering of patrons during business hours and up to thirty (30) minutes after closing.

In addition, security officers will report all acts of violence to management personnel, complete a written report, log the act of violence, and contact Scottsdale Police Department immediately. Liquor establishment management and/or ownership has the ultimate responsibility for the recording of the act of violence, logging of the act of violence, and reporting the act of violence to the police department and the State Department of Liquor Licenses.

### **Management Responsibilities**

The Permittee must clearly delineate the below responsibilities to all managers, assistant managers, and person(s)-in-charge and ensure these responsibilities are understood and followed.

The manager(s) shall ensure that all employees, security staff and off-duty officers (if applicable) be trained and knowledgeable about the contents of this plan. The following shall be agreed upon and adhered to:

1. There will be a minimum of 3 manager(s) available during peak nights.
2. There shall be a general manager and one assistant manager on duty all hours while open for business and for thirty minutes after closing.
3. A manager shall be identified as the "Security Manager" for the establishment and be responsible for ensuring that a safe environment exists; for the supervision of all security personnel and that all security personnel as identified here shall meet or exceed the requirements established by A.R.S. 32-2621 through A.R.S. 32-2636, as amended, relating to security personnel and guards, and any regulation issued pursuant thereto.
4. At least one security manager will be on duty until one hour after closing or the last security officer is off duty, whichever occurs last.



**Uniformed Sworn Officer Responsibilities:**

If Off-duty law enforcement is used for security, it is the responsibility of the Permittee or management to clearly delineate the following responsibilities, which include at a minimum the following:

1. Conduct traffic control as needed.
2. Assist civilian security officer(s) in removal of disorderly and/or intoxicated guests and maintain the peace outside the establishment.
3. If necessary, patrol the exterior portions of the business to maintain the peace as well as prevent criminal acts.
4. If a valet is utilized, maintain the peace in the area of the valet.
5. Assist Security Officers with maintaining order in the entrance line and assist in discovery of underage patrons attempting admittance.

- ☐ I plan to hire \_\_\_\_\_ officer(s) during peak nights from (name of agency) \_\_\_\_\_.
- ☒ I do not plan to hire off-duty law enforcement.

**Parking**

In order to reduce criminal activity that negatively affects the nearby businesses, the Permittee is responsible for the designated parking area to include any lots used by the Permittee's contracted valet company. It is the Permittee's responsibility to ensure that parking areas utilized by patrons and employees will be routinely patrolled by security staff so parking areas are not used: as a gathering place; for consumption of spirituous liquor; for violations of state or city law; for acts of violence, or disorderly conduct. Management will ensure that all patrons have left the parking areas within thirty minutes after the designated closing time.

If valet is used, it is the Permittee's responsibility to ensure the valet company meets all the requirements of the City of Scottsdale and has a valid valet license and permit prior to conducting valet business.

**Refuse Plan**

It is the Permittee's responsibility to ensure refuse containers are properly used and the area in and around the business is kept clean. Failure to do so will result in an investigation and possible citation from the City of Scottsdale Code Enforcement or other governmental agencies.

At closing, management will be responsible for refuse pick-up and any appropriate cleaning, for any refuse found within a 300 foot (three hundred) radius of the business. This will also include patron parking lot(s), valet parking lot(s) and employee parking lot(s). All bottles, trash, bodily fluids or secretions and refuse found on streets, sidewalks, private property, and empty lots within the above designated areas will be placed in the refuse container or cleaned appropriately.



### **Enforcement of Security Plan**

Violations of this Security Plan will be enforceable by City of Scottsdale Police Officers and/or Code Enforcement employees and may constitute grounds for revocation of applicable use permits relating to the establishment.

### **Violation, amendment, revocation, as defined in Scottsdale City Zoning Code Sec. 1.402.**

Conditional use-permits, which have been approved by the City Council, shall be subject to the following procedures and criteria regarding any violation, amendment, or revocation.

- The violation of any condition imposed by the conditional use permit shall constitute a violation of this ordinance and shall be subject to the requirements of Section 1.1400 et seq.
- Conditional uses shall be developed in conformance to the approved plans as determined by the Zoning Administrator. An amendment to a conditional use permit is required before implementation of any material change in the scope and nature of an approved conditional use, material change in any conditions or stipulations to a conditional use permit or material change in the physical size, placement or structure of property subject to a conditional use permit. The Zoning Administrator shall have the discretion to determine if a proposed change warrants an amendment. An amendment must be approved as provided in Section 1.400 et seq. for the approval of conditional use permits.
- The Zoning Administrator may recommend to the City Council and the City Council may affect revocation of a conditional use permit pursuant to Section 1.402 of the Scottsdale Zoning Code for acts including but not limited to:
  1. A violation of the Plan.
  2. Violation of the conditions of the Use Permit.
  3. Violation of Scottsdale ordinances or law.
  4. Repeated acts of violence or disorderly conduct as reflected by police calls for service or offenses occurring on premises utilized by patrons of the Permittee, or failure to report acts of violence
  5. Failure of the Permittee to take reasonable steps to protect the safety of persons entering, leaving or remaining on the premises when the Permittee knew or should have known of the danger to such person, or the Permittee fails to take reasonable steps to intervene by notifying law enforcement officials or otherwise to prevent or break up an act of violence or an altercation occurring on the premises or on premises utilized by patrons and employees of the Permittee when the Permittee knew or reasonably should have known of such acts of violence or altercations.
  6. Any enlargement or expansion of the premises, plan of operation or program format without appropriate approval from the City.
  7. Misrepresentations or material misstatements of the Permittee, its agents or employees.



**Dissemination of the Security Plan**

- A copy of this security plan must be provided to each security officer and off-duty sworn law enforcement officer as well as the manager(s) and assistant manager(s) employed by the permittee.
- A reading log will be maintained and will be signed by each of the above persons, stating they have read and understood this plan. Each security employee must read the plan once per year, or when there are any changes to the plan.
- A current copy of this plan will be maintained on the premises at all times, and a copy of this plan must be made available upon request of any code enforcement officer or police officer.
- Failure to conform to this plan will be considered a violation of the use permit.

**Termination of the Plan**

This plan shall terminate when the applicant's Use Permit terminates.

**Enclosures**

- ☐ Addendums attached
- ☒ No enclosures

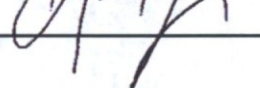
**APPLICANT/MANAGEMENT:**

Name: AJ Jimenez

Address: 7340 E Indian Plaza, Scottsdale AZ 85251

Phone: 805-746-9500

Date: 03/27/2019

Signature:  \_\_\_\_\_

**APPROVED BY:**

Detective:

Phone:

Date:

Signature: \_\_\_\_\_



SPD File# \_\_\_\_\_  
Returned for Corrections: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
CoS TPT \_\_\_\_\_



Date Submitted: \_\_\_\_\_  
Date of Approval: \_\_\_\_\_  
Liquor License #: \_\_\_\_\_  
CoS Spirituous Liquor \_\_\_\_\_

## City of Scottsdale Public Safety Plan Application

### 1. Objective:

The purpose of this ordinance is to promote the general health, safety and welfare of citizens, visitors, businesses and the community in general by requiring businesses that engage in certain activities within the city to file, follow and keep current a public safety plan.

### 2. Identification:

- A. **Scottsdale Address:** 7340 E Indian Plaza, Scottsdale AZ 85251
- B. **SFD Building Occupancy Limit:** Dining Use: 329 before 10pm Nightclub/Bar: 431 after 10pm Upstairs TBD
- C. **Occupancy Type (circle one):** ☒ **A-2** (bar, tavern, night club, restaurant), **A-3** (dance hall), or **A-4** (skating rink, WestWorld)
- D. **Staffing Ratios:**  
☒ **1:50+1:75** (500+Patrons)      **1:75** (60% Food Sales)      **1:100** (90% Fixed Seating)  
b. You must include supporting documentation for ratios of 1:75 and 1:100.
- E. **Company Entity** (Corporation, LLC, Partnership, etc): 7340 LLC
- F. **DBA (doing business as):** Bottled Blonde
- G. **Company Members: (please use addendum, if necessary):** \_\_\_\_\_  
L&D Mustang LLLP (Les Corieri) and Monili, LLC (Shawn Yari)
- H. **Contact Information:**  
a. Mobile Phone: 602-367-2276  
b. Business Phone: 480-970-1112  
c. Email: charlieb@bottledblondeaz.com  
d. In Case of Emergency: Charlie Brooks

### 3. APPLICABILITY: This application for a Public Safety Plan is submitted because my business engages in the following activity(ies) (MARK ONE OR MORE ACTIVITIES IN WHICH YOU ENGAGE):

- ☒ Age Verification is Requested for Admittance.
- ☒ Provide a Disc Jockey
- ☐ Provide an Adult Service as Defined in Section SRC 16-237
- ☐ Teen Dances, Consistent with Section SRC 16-391, are conducted.
- ☒ A Promoter is Utilized. Occasionally but not regularly

### 4. PLAN OF OPERATION:

- a. The plan of operation includes a crowd management plan, hours of operation, and identification of peak hours (presumption: 9PM-2AM, Thursday-Saturday):

Hours of Operation:

Monday: 3pm - 2am  
Tuesday: 3pm - 2am  
Wednesday: 3pm - 2am  
Thursday: 3pm - 2am  
Friday: 3pm - 2am  
Saturday: 11am - 2am  
Sunday: 11am - 2am

Initials of Applicant LC

17-UP-2012#4 & 61-UP-  
1997#5  
04/04/2019



Peak Hours:

Monday: \_\_\_\_\_  
Tuesday: \_\_\_\_\_  
Wednesday: \_\_\_\_\_  
Thursday: 10pm - 2am  
Friday: 10pm - 2am  
Saturday: 10pm - 2am  
Sunday: \_\_\_\_\_

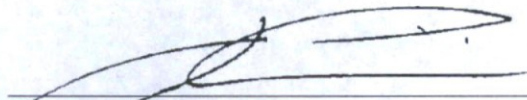
**5. NARRATIVE:**

a. YOU MUST ATTACH A NARRATIVE OF YOUR PLAN OF OPERATION TO THIS APPLICATION WHICH INCLUDES THE FOLLOWING ELEMENTS:

- i. Diagram of Building Including Interior Build-Outs; 8.5"x11" (see example)
- ii. Diagram of Parcel or Lot; 8.5"x11" (see example)
- iii. Scottsdale Fire Department Approved Occupancy Limit
- iv. Safety Conditions and Considerations
- v. Crowd Management Plan
- vi. Patron Parking, Ingress, Egress, Vehicular and Pedestrian Traffic Control
- vii. Log of All Employees Including: Full Legal Name, Date of Birth, Current Address, Job Title, and Contact Phone Number (see SRC 23-57 for special requirements and ratio of security officers to patrons) (Similar to the Title 4 Requirements)
- viii. Contact Person and Information Designating Who Is Authorized to Receive and Handle Complaints from the Public or City of Scottsdale on Behalf of the Business
- ix. Evacuation Routes
- x. Evidence of Security Uniform With the Word "Security" on Both Front and Back and In Letters At Least 3-Inches in Height (see SRC 23-57.F)
- xi. Statement Regarding the Number of Security Staff Available During Peak Times and the Ratio of Security Staff to Patrons
- xii. Statement Regarding Use, if Applicable (i.e. 60% food sales, 90% fixed seating)

6. All final documents, including the narrative required by Section 5, submitted in support of this public safety plan application are incorporated into the approved public safety plan as conditions and requirements by this reference.
7. The provisions of Scottsdale Revised Code Sections 23-50 through 23-76 are incorporated into this public safety plan as conditions and requirements by this reference. Failure to comply with these code sections shall be considered a violation of this public safety plan.

As part of this application, I have read and understand the City of Scottsdale Public Safety Plan Ordinance. On behalf of Bottled Blonde, I agree that Bottled Blonde, and its employees will comply with the Public Safety Plan Ordinance and its City approved public safety plan. I also certify that all the information submitted as part of this application is true and correct to the best of my knowledge.

  
\_\_\_\_\_  
Signature of Applicant

03/27/2019

\_\_\_\_\_  
Date Signed

Please email the completed application to: **PSP@ScottsdaleAZ.gov**

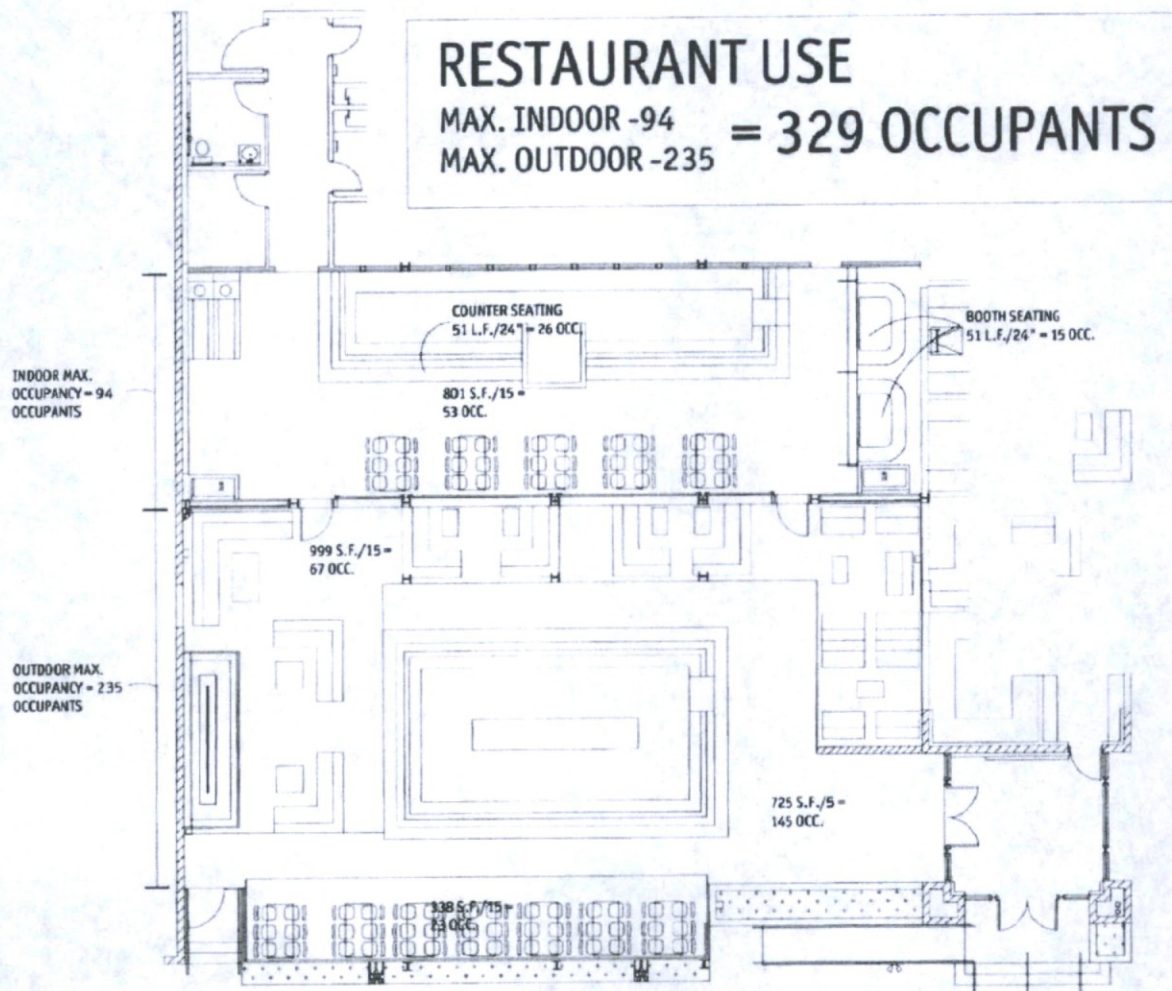
Initials of Applicant LC

PD2013-9898PSPA\_v1 (10-2013)



Bottled Blonde, 7340 E Indian Plaza

i. Interior Diagram



730 N. 52nd Street  
 Suite 703  
 Phoenix, AZ 85008  
 602.993.5000



A TRAK  
 INTERIOR DESIGN  
 TERNARY EAST &  
 SITE IMPROVEMENT

7340  
 INDIAN PLAZA  
 SCOTTSDALE  
 ARIZONA

PLANNING  
 06/14/2004  
 06/01/2004

**LGE**

PROJECT: 001  
 06/14/2004  
 06/01/2004

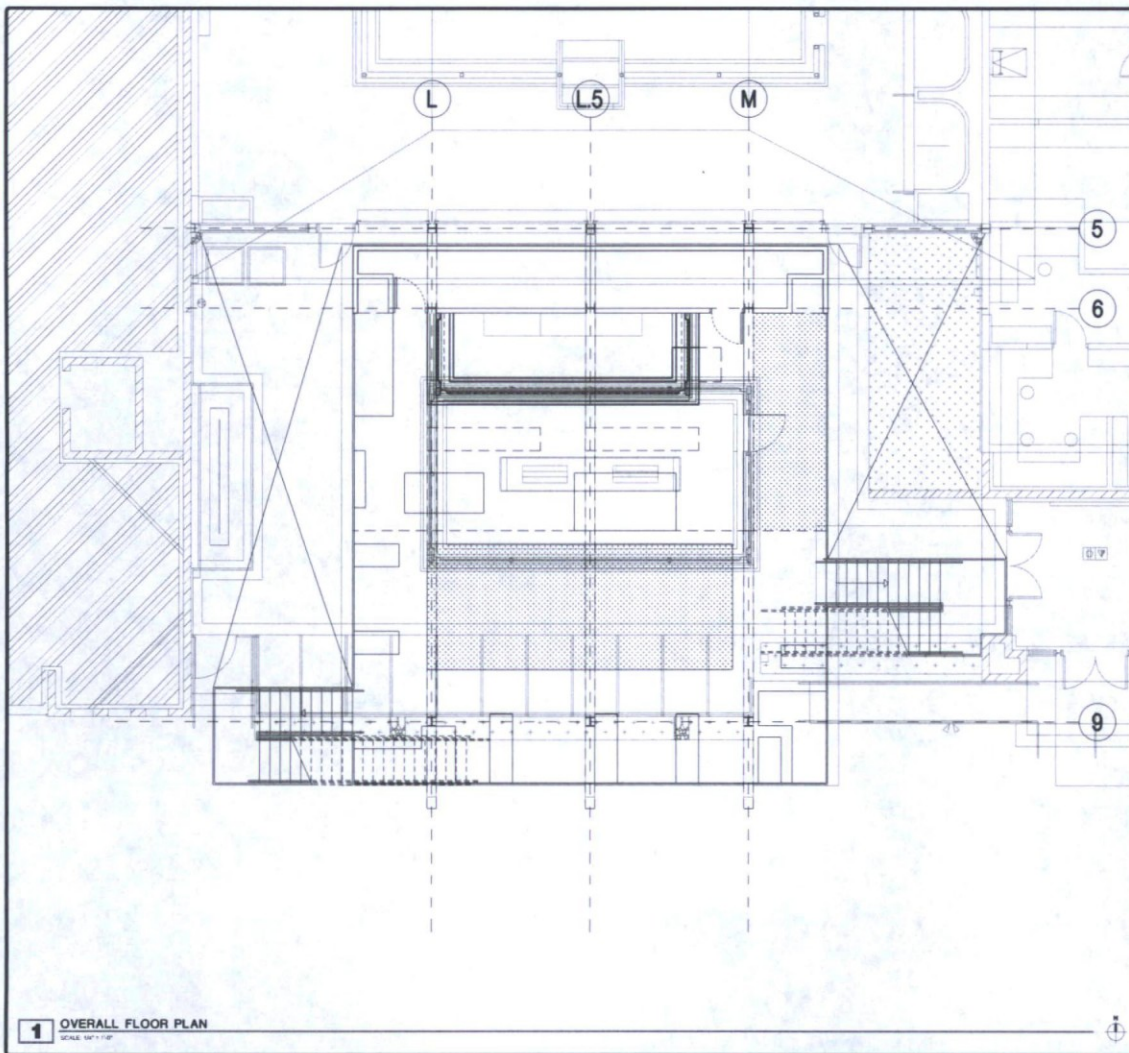
PROJECT: 001  
 06/14/2004  
 06/01/2004



i. Interior Diagram







**1** OVERALL FLOOR PLAN  
SCALE: 1/8" = 1'-0"

**SHEET NOTES:**

- A. REFER TO THE C3 SERIES SHEETS FOR ARCHITECTURAL GENERAL NOTES, DRAWING REFERENCE AND MATERIAL SYMBOLS, ABBREVIATIONS, AS WELL AS DIMENSIONING CONVENTIONS USED ON THIS SHEET.
- B. FOR EACH JOINT, VERIFY THE JOINT INFORMATION APPLIES AND IS IN THE PROJECT.
- C. REFER TO THE A1.1 SERIES SHEETS LOCATED PER THE PROJECT OVERSIGHT INDEX.
- D. REFER TO THE A1.1.1 SERIES SHEETS FOR THE INTERIOR FINISHES AND DETAILS.
- E. REFER TO THE A1.1.2 SERIES SHEETS FOR INTERIOR FINISH INFORMATION.
- F. REFER TO THE A1.1.3 SERIES SHEETS FOR THE INTERIOR OPENING SCHEDULES, TYPES, AND DETAILS.

**LGE** DESIGNGROUP

740 N. 52nd Street • Phoenix, AZ • 85008  
P: 480.966.4001

**BOTTLED BLONDE SCOTTSDALE  
ROOFTOP PATIO**

7340 E. INDIAN PLAZA  
SCOTTSDALE, AZ 85251

**LGE** DESIGNGROUP

NAME	REVISION	DATE

SHEET TITLE	
GENERAL FLOOR PLAN	
ISSUE DATE	12-18-21
DRAWN BY	
CHECKED BY	
PROJECT NO.	
SHEET	

**A2.1.1**

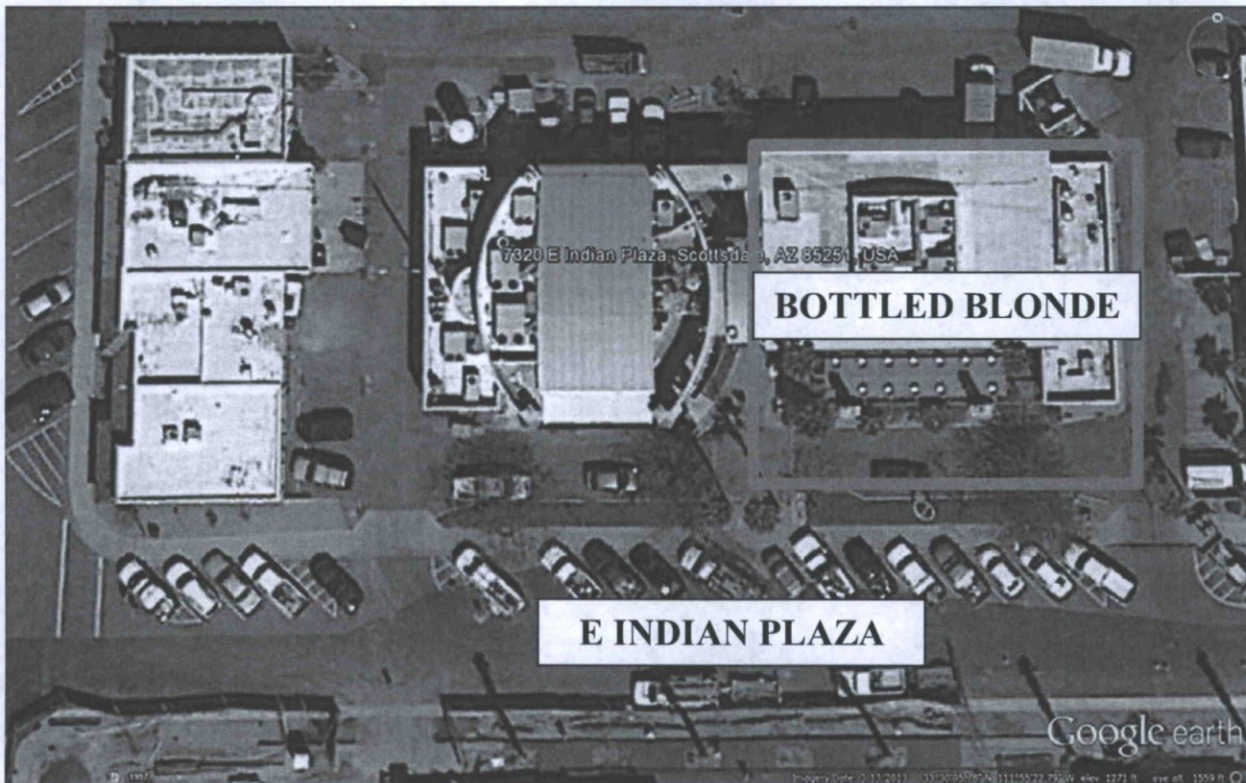


Bottled Blonde, 7340 E Indian Plaza  
ii. Diagram of Parcel

## City of Scottsdale – Public Safety Plan – Livewire / Bottled Blonde Parcel

### EXHIBIT "A"

Lots 38 through 41, inclusive, Lots 54 through 57, inclusive and the North 119.00 feet of Tract C, as measured long the West line thereof, CAMELBACK PARK PLAZA, according to the plat of record in the Office of the County Recorder of Maricopa County, Arizona, in Book 86 of Maps, page 13.



**Business Name:** Bottled Blonde

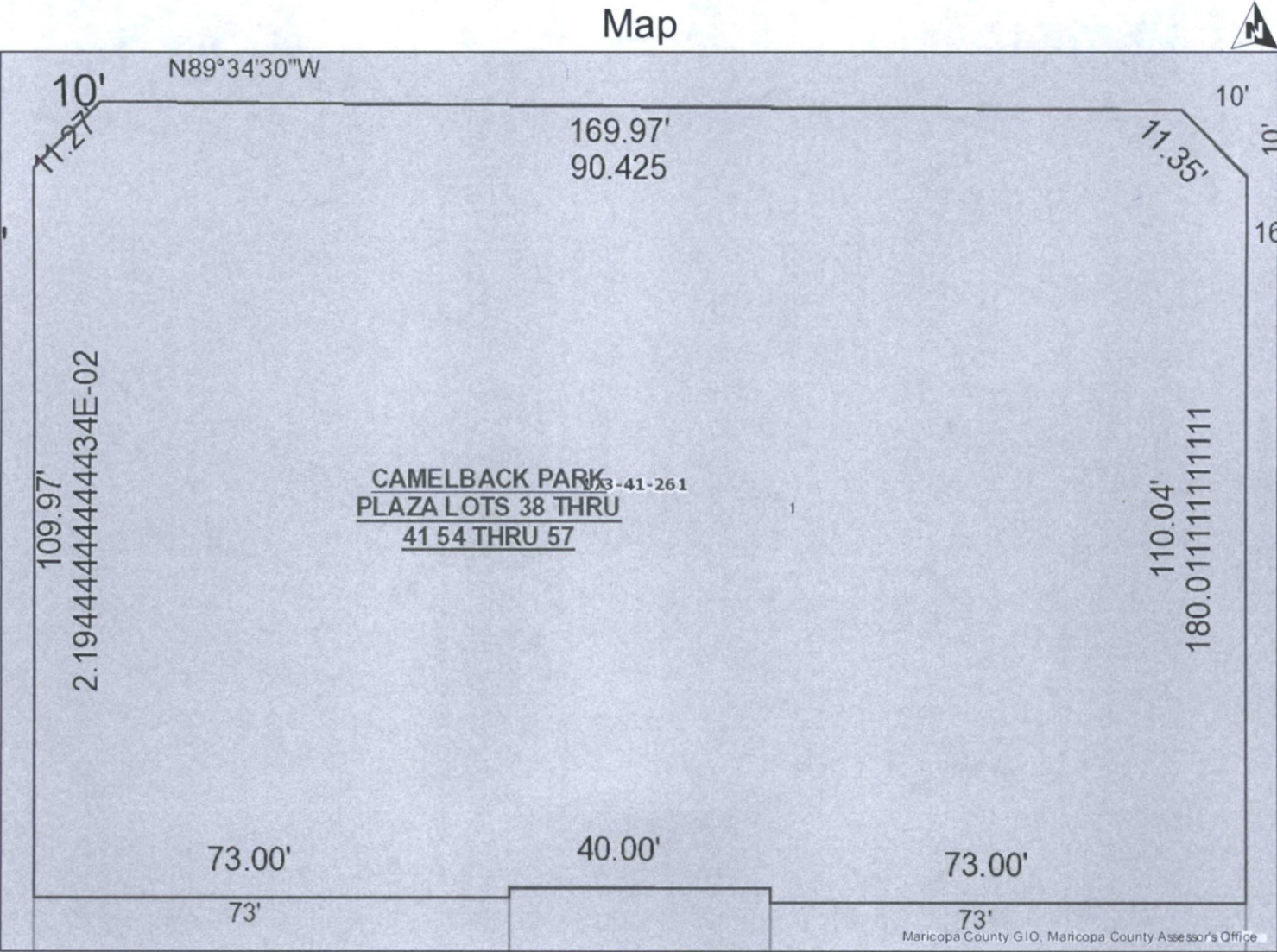
**Address:** 7340 E Indian Plaza

Initials of Applicant: \_\_\_\_\_



Bottled Blonde, 7340 E Indian Plaza  
ii. Diagram of Parcel

Map



Maricopa County GIO, Maricopa County Assessor's Office



Bottled Blonde, 7340 E Indian Plaza  
ii. SFD Approved Occupancy Limit



CITY OF SCOTTSDALE  
OFFICIAL OCCUPANT LOAD

Dining use - before 10PM	329
Nightclub/Bar - after 10PM	431
(refer to site plans)	

BOTTLED BLOND  
7340 E Indian Plaza  
May 21, 2014

A handwritten signature in black ink, appearing to read "Michael L. Clack".

MICHAEL L CLACK, BUILDING OFFICIAL

A handwritten signature in black ink, appearing to read "Jim Ford".

JIM FORD, FIRE MARSHAL



**iv. Safety Conditions and Considerations**  
**Bottled Blonde                      7340 E Indian Plaza, Scottsdale Arizona**

**The following manual will help you understand your job duties as a security team member and how to properly achieve them.**

**Job Duties Overview -**

The primary job duties as a security personnel employee of Bottled Blonde are as follows:

- Provide a safe environment by enforcing house rules and state laws.
  - Check the legal age of patrons
  - Perform fundamental safety tasks
  - Provide security for both staff and patrons
  - Monitor individuals based on occupancy, intoxication, and aggressive behavior.
  - Reduce liability by anticipating problematic patron behavior.
- 
- ☐ **Floor Chart-** There are three main floor positions for security team members. Positions will be posted each shift. Your floor position for each shift will often change, so it is imperative you take the time to understand each of the positions and the duties associated with each of them. Learning the table numbers and names is also extremely important, when the front door calls for a table to be cleared, clean and clear the table being as polite as possible to guests.
  - ☐ **Front Door-** Enforcing dress code, checking IDs, allowing guests in and out, managing line, making sure no drinks or glassware leave the premise, managing persons count.  
**\*Note: there is always at least one person at each door no matter what is going on. \***
  - ☐ **Interior Bar and Patio-** Supporting the door, making sure no one enters through patio other than as cleared by security at the door, making sure no drinks or glassware leaves premise, helping gather glassware on patio, making sure no one jumps the patio fence, watching patrons in your section, cleaning up any spills or broken glassware.
  - ☐ **Interior Bar and Stage-** Watching back door (emergency exit) to ensure no exits or enters through it, monitoring patrons in your section, collecting glassware in the vicinity, cleaning up any spills or broken glassware, clearing tables.
  - ☐ **Front Door-** The Front Door position is critical to the proper flow and smooth workings of the entire establishment. There are several key points to making sure the front door is working efficiently and properly.
  - ☐ **Age Verification-** It is one of the most important roles of door personnel to check and verify the legal age of patrons entering the establishment. Precautions should be taken at the door to cover liability issues. The four steps in checking IDs are- First, ask for ID. Second, insure the ID is valid (one of the five acceptable forms) and unaltered. Third, compare the presenter with the photograph. Lastly, make sure the ID indicates the patron is 21 or older. Our policy is to log all person under the age of 30-years old. Arizona law states that if you allow an underage person in **WITHOUT LOGGING THEIR ID IT IS PRESUMED YOU KNEW THEY WERE UNDERAGE.**

Applicant Initials\_\_\_\_\_



**iv. Safety Conditions and Considerations**  
**Bottled Blonde**                      **7340 E Indian Plaza, Scottsdale Arizona**

- ☐ **Wristbands-** If wristbands are utilized to identify persons who are old enough to consume/possess alcoholic beverages, wristbands will be securely placed on patrons' wrists and check for tightness.
- ☐ **Occupancy Count-** It is imperative that the door personnel know the maximum occupancy of the establishment to comply with Fire Marshal regulations. Clickers are used at the entrance and exit points in order to keep track of occupancy and to assure that maximum occupancy is not exceeded. If the Fire Marshal does come by to check local fire regulations, be sure to contact the manager on duty and inform them. The maximum occupancy is 329 people before 10pm, and 431 people after 10pm.
- ☐ **Line-** During busy nights, a line is a common occurrence as patrons try to enter the establishment as the occupancy approaches peak numbers. It is important to remember to start a line before maximum occupancy is reached. This allows you some room to work without exceeding the maximum occupancy. Things to pay attention to while forming a line, large parties on the guest list, and regulars. Allowing yourself room to work with assures you that when VIP patrons or regulars arrive you can quickly grant them access without exceeding maximum occupancy. Attention to the flow of the establishment is also important. Allowing enough room for people to move and enjoy themselves without being too cramped is important for the enjoyment of our customers.
- ☐ **Dress Code-** The purpose of our dress code is to keep and promote the proper atmosphere, which is greatly influenced by the crowd. This is why proper attire is required at all times. Follow the dress code required by our business. Most of all, use common sense when making decisions; if it does not fit the atmosphere of the establishment, be polite and explain why entry is being denied. If a customer is respectfully asking for the manager on duty, go ahead and find the manager and explain the situation. If the manager decides that the patron is ok, an exception to the dress code may be made.
- ☐ **Patrons Behavior-** If a patron trying to gain entry into an establishment seems overly intoxicated or aggressive, politely refuse him or her entry. It is illegal to grant entry to a person who is obviously intoxicated. By refusing entry at the door you can prevent issues inside.
- ☐ **Interior (front)/Patio-** While working inside and on the patio as a security team member it is important to be diligent and attentive to your surroundings. The safety and satisfaction of our customers is top priority. The following key points will help guide you in the right direction to offer the best experience for our guests.
- ☐ **Patrons-** One of the main job duties of security is to maintain a fun and safe atmosphere for our guests, staff, and musicians. You will have to deal with rude or unruly guests. Our policy when dealing with an unruly patron is non-confrontational. Communication is critical; instead of being aggressive when dealing with unruly guests, be polite and explain the issue and what needs to be done to correct it. This could be as simple as telling the patron they cannot stand on the tables, or explaining to them why they must leave the premise. Be on the

Applicant Initials \_\_\_\_\_



**iv. Safety Conditions and Considerations**  
**Bottled Blonde**                      **7340 E Indian Plaza, Scottsdale Arizona**

look-out for guests who are too intoxicated, bumping in to other patrons, or engaging in any activity that disrupts the atmosphere of the establishment. If you escort a patron out, ask if they need a cab or help them provide safe transportation.

- ☐ **Obvious Intoxication-** Arizona Revised Statute 4-244.14 states that “obviously intoxicated” means inebriated to the extent that a person’s physical faculties are substantially impaired and the impairment is shown by significantly uncoordinated physical action or significant physical dysfunction that would have been obvious to a reasonable person. This state statute makes it unlawful for any person including a liquor licensee to serve, sell or furnish spirituous liquor to a disorderly or obviously intoxicated person, or for a licensee or employee of the licensee to allow or permit a disorderly or obviously intoxicated person to come into or remain on or about the premises. This means that obviously intoxicated patrons must be removed from an establishment with a liquor license when the licensee or employee of the licensee knows or should have known that the patron was obviously intoxicated. However; an establishment may allow an obviously intoxicated patron to remain onsite for up to 30-minutes in order that a non-intoxicated person may transport the obviously intoxicated person from the premises.

**\*Note:** To demonstrate compliance with this provision of the public safety plan, PSP establishments shall document the name(s) and contact information of the non-intoxicated persons who transport obviously intoxicated patrons from the establishment that are known or should have been known to the establishment or its employees. This documentation shall be maintained at the establishment for sixty days and shall be subject to inspection by the police during business hours. \*

- ☐ **Fights-** When a physical altercation does happen, it is your job as security to be as professional and effective in escorting the parties off the premise. This also goes for patrons that are overly intoxicated. Security shall not use excessive physical force; doing so will lead to disciplinary action. Please read and sign the Security Personnel Policy and Liability Consent Form located in this document. Make sure if you do escort a patron out for the night that the door personnel are aware of the status of that patron. If a patron is involved in a fight, they are out, no questions. All fights must be reported to the manager on duty and an incident report shall be filled out. When filling out the incident report, be sure to be thorough and detailed in your explanation of the account. Remember, patrons who are disorderly must be removed immediately from the serving area.
- ☐ **Safe Ride Home-** If a patron is perceived to be obviously intoxicated, they will be offered a taxi, limo, or other means of safe transportation so that they will be dissuaded from driving. If they choose to drive contrary to security staff’s advice, SPD will be contacted. Additionally, an incident report documenting the offer must be produced and provided to a manager for each patron offered a safe ride home.
- ☐ **911-** In case of fire or other emergency, patrons will be evacuated through all emergency exits away from the threat. If you do not have personal knowledge that emergency services

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have been contacted, you must call 911 immediately. You must contact police immediately if you have any criminal act involving a weapon, deadly instrument, assault, injury, or riot.

- ☐ **House Rules and Laws-** Our business has its own set of house rules to be enforced by security as well as making sure local laws are being followed. Make sure you know and understand these rules. Understanding the liquor laws are also highly important, it is highly encouraged that you as security team member attended a liquor class in order to better understand, follow and assure these regulations are being followed. Basic Rules are as follows:
  1. No standing on the furniture.
  2. Customers may only smoke outside
  3. Customers may not pour their own bottles and bottle locks must be used.
  4. No drinks or glassware outside the establishment (patio ok).
  5. Fighting, aggressive behavior, over intoxication, and illegal substances are not tolerated.
  6. Taking pictures of the staff so that they may feel uncomfortable is not tolerated.
  7. Grabbing or inappropriate touching of staff is not tolerated.
  
- ☐ **Cooperation with Scottsdale Fire Department-** The Scottsdale Fire Department makes sure that our business is adhering to fire codes and occupancy restrictions. If the Fire Marshal contacts you while at work, be sure to notify the manager on duty immediately. The front door count is very important, it is important that the door count is accurate and that the maximum occupancy of 329 before 10pm or 431 after 10pm is not exceeded. Make sure all exits are clear from obstructions, including the back exit. Make sure there are no spills or broken glass left unattended.
  
- ☐ **Cooperation with Law Enforcement-** The Arizona Department of Liquor Licenses and Control (ADLLC) is comprised of sworn officers that enforce local and state liquor laws. It is important that you, as a security member, know the basic laws regarding local liquor law. ADLLC and/or SPD may also ask you questions as an employee or our business to test your knowledge of these laws. Properly checking IDs is a critical duty of the security staff. Making sure you can recognize fake IDs is extremely important. Some IDs may also be real but do not belong to the person handing it to you, in this case, closely examining the picture to match it to the person is imperative. Look at things like weight, eye color, height, and any distinct facial features. If an Act of Violence occurs, you must notify the police department of the Arizona Department of Liquor Licenses and Control within 7-days. However, if there is an incident involving an injury or death, **you must contact a law enforcement agency immediately.**
  
- ☐ **Security of Seized IDs-** Managers or owners are responsible for all identifications seized from patrons by security staff and that the ID's are properly secured prior to the conclusion of security staff's shift. Under no circumstance should any of the seized ID's leave the licensed premise. All ID's held for over one-week will be rendered void by hole-punching them. Contact SPD to arrange for destruction.

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**Bottled Blonde**                      **7340 E Indian Plaza, Scottsdale Arizona**

- ☐ **Security Employee Dress Code-** It is important that security staff are dressed in the approved security uniform.
- ☐ **Closing Duties-** The closing duties checklist covers all closing duties for Security staff members. At the end of each night you will be assigned a closing duty. The checklist will explain what is involved in each closing duty. When you are finished with your closing duty, make sure you check out with management before clocking out and leaving.
- ☐ **Bottled Blonde security closing procedures checklist**  
**\*\*security staff is to checkout with management before leaving\*\***
  1. **Trash -** Trash is to be taken out every night. Trash bags must also be changed on a nightly basis. Once the trash cans have been dumped and re-bagged they are to be arranged neatly by the bar. Remember to close the dumpsters once you dump all of the trash.
  2. **Bar -** The bar mats must be taken out nightly and hung over the back railing. The TVs around the bar must be turned off. Make sure to take out any remaining trash cans.
  3. **Perimeter Sweep Front & Side –** On a nightly basis the front and side perimeter must be thoroughly swept. All trash, including cigarettes, napkins, bottles, straws and other assorted trash must be cleaned up. A flashlight is to be used during the sweeping process to insure all trash is swept up and removed. Trash in the bushes, gravel, and dirt in the front and rear must either be swept or picked up by hand.
  4. **Patio –** The patio is to be swept on a nightly basis. The patio bar chairs should be intertwined and locked together using locks and cables or moved inside. The bar needs to be secured and locked and both doors must be locked.
  5. **Chairs-** Chairs should be inspected at the end of each shift to ensure that they are clean and in good condition. Any broken chair should be removed and reported to management so a replacement may be secured.
  6. **Miscellaneous –** Make sure the back door is locked and all equipment is turned off.

- ☐ **Security Personnel Policy and Liability Consent Form-**  
The primary job duties of the Security Personnel (Doormen/Bouncers) are to check the legal age of patrons entering the establishment, ensure and enforce the house rules, perform fundamental public safety tasks, provide basic security to both the establishment and the patrons, and to monitor entry of the individuals on the basis of occupant capacity, intoxication and/or aggressive behavior. Due to these job duties, Security Personnel may be given the capacity to carry out certain, fundamental safety tasks.

These tasks include but are not limited to enforcing the house rules, escorting disorderly patrons out of the establishment, and/or prohibiting entry into the establishment for any due cause. While the performance of some essential job duties may require reasonable force, the safety of all patrons must be taken into consideration. Our business expressly prohibits the use of excessive force in the performance of any essential job duty in any situation. We have a No Strike Policy, meaning that no staff member will strike a patron unless it is absolutely

Applicant Initials\_\_\_\_\_



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necessary in a self-defense situation. If a strike is administered to a patron under any circumstances, an incident report must be submitted to the manager before going home.

Security Personnel (Doorman/Bouncer) exceeds their authority when he or she uses excessive force in any way that would reasonably be considered irrationally violent and/or inflicts serious physical harm on any patron. In any circumstance where a Security Personnel (Doorman/Bouncer) uses excessive force, the employee may be found criminally responsible of assault and may consequently be held personally liable for the injuries he or she inflicted on the patron. Therefore, the Security Personnel (Doorman/Bouncer) must understand and accept that they may be found responsible for any legal consequences that may result from the use of excessive force, including any and all monetary settlements as well as any other form of criminal and/or civil charges.

**PERSONNEL POLICY AND LIABILITY CONSENT RECEIPT FORM**

Acknowledgement of Security Personnel Policy and Liability Consent Form

I have read and understand this Security Personnel Policy and Liability Consent Form and will adhere to the policies, protocols, and guidelines.

\_\_\_\_\_  
Print Employee Name

\_\_\_\_\_  
Employee Signature & Date

Applicant Initials\_\_\_\_\_



#### **iv. Safety Conditions and Considerations**

### **Bottled Blonde Rooftop 7340 E Indian Plaza, Scottsdale Arizona**

The following manual will help you understand your job duties as a security team member and how to properly achieve them.

#### **Job Duties Overview -**

The primary job duties as a security personnel employee of Bottled Blonde are as follows:

- Provide a safe environment by enforcing house rules and state laws.
  - Check the legal age of patrons
  - Perform fundamental safety tasks
  - Provide security for both staff and patrons
  - Monitor individuals based on occupancy, intoxication, and aggressive behavior.
  - Reduce liability by anticipating problematic patron behavior.
- 
- Floor Chart- There are three main floor positions for security team members. Positions will be posted each shift. Your floor position for each shift will often change, so it is imperative you take the time to understand each of the positions and the duties associated with each of them.
  - Staircase entrance- Managing persons count entrance, making sure it is safe for patrons to walk up and down staircase.
  - Staircase Exit- Managing persons count exit, making sure it is safe for patrons to walk up and down staircase
  - Roaming Security- Roaming their area making sure sections are clean and safe for patrons to enjoy themselves also identifying over intoxicated patrons and escorting them out safely. De-escalating any situation with minimal force and maintaining order
- 
- Age Verification- It is one of the most important roles of security personnel to check and verify the legal age of patrons in the establishment. Precautions should be taken to cover liability issues. The four steps in checking IDs are- First, ask for ID. Second, insure the ID is valid (one of the five acceptable forms) and unaltered. Third, compare the presenter with the photograph. Lastly, make sure the ID indicates the patron is 21 or older.
- 
- Wristbands- If wristbands are utilized to identify persons who are old enough to consume/possess alcoholic beverages, wristbands will be securely placed on patrons' wrists and check for tightness.
- 
- Occupancy Count- It is imperative that the door personnel know the maximum occupancy of the establishment to comply with Fire Marshal regulations. Clickers are used at the entrance and exit points in order to keep track of occupancy and to assure that maximum occupancy is not exceeded. If the Fire Marshal does come by to check local fire regulations, be sure to contact the manager on duty and inform them. The maximum occupancy is 300 people.



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- **Interior-** While working inside as a security team member it is important to be diligent and attentive to your surroundings. The safety and satisfaction of our customers is top priority. The following key points will help guide you in the right direction to offer the best experience for our guests.
  - **Patrons-** One of the main job duties of security is to maintain a fun and safe atmosphere for our guests, staff, and musicians. You will have to deal with rude or unruly guests. Our policy when dealing with an unruly patron is non-confrontational. Communication is critical; instead of being aggressive when dealing with unruly guests, be polite and explain the issue and what needs to be done to correct it. This could be as simple as telling the patron they cannot stand on the tables, or explaining to them why they must leave the premise. Be on the look-out for guests who are too intoxicated, bumping in to other patrons, or engaging in any activity that disrupts the atmosphere of the establishment. If you escort a patron out, ask if they need a cab or help them provide safe transportation.
  - **Obvious Intoxication-** Arizona Revised Statute 4-244.14 states that "obviously intoxicated" means inebriated to the extent that a person's physical faculties are substantially impaired and the impairment is shown by significantly uncoordinated physical action or significant physical dysfunction that would have been obvious to a reasonable person. This state statute makes it unlawful for any person including a liquor licensee to serve, sell or furnish spirituous liquor to a disorderly or obviously intoxicated person, or for a licensee or employee of the licensee to allow or permit a disorderly or obviously intoxicated person to come into or remain on or about the premises. This means that obviously intoxicated patrons must be removed from an establishment with a liquor license when the licensee or employee of the licensee knows or should have known that the patron was obviously intoxicated. However; an establishment may allow an obviously intoxicated patron to remain onsite for up to 30-minutes in order that a non-intoxicated person may transport the obviously intoxicated person from the premises.
- \*Note:** To demonstrate compliance with this provision of the public safety plan, PSP establishments shall document the name(s) and contact information of the non-intoxicated persons who transport obviously intoxicated patrons from the establishment that are known or should have been known to the establishment or its employees. This documentation shall be maintained at the establishment for sixty days and shall be subject to inspection by the police during business hours. \*



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**Bottled Blonde Rooftop 7340 E Indian Plaza, Scottsdale Arizona**

- **Fights-** When a physical altercation does happen, it is your job as security to be as professional and effective in escorting the parties off the premise. This also goes for patrons that are overly intoxicated. Security shall not use excessive physical force; doing so will lead to disciplinary action. Please read and sign the Security Personnel Policy and Liability Consent Form located in this document. Make sure if you do escort a patron out for the night that the door personnel are aware of the status of that patron. If a patron is involved in a fight, they are out, no questions. All fights must be reported to the manager on duty and an incident report shall be filled out. When filling out the incident report, be sure to be thorough and detailed in your explanation of the account. Remember, patrons who are disorderly must be removed immediately from the serving area.
- **Safe Ridge Home-** If a patron is perceived to be obviously intoxicated, they will be offered a taxi, limo, or other means of safe transportation so that they will be dissuaded from driving. If they choose to drive contrary to security staff's advice, SPD will be contacted. Additionally, an incident report documenting the offer must be produced and provided to a manager for each patron offered a safe ride home.
- **911-** In case of fire or other emergency, patrons will be evacuated through all emergency exits away from the threat. If you do not have personal knowledge that emergency services have been contacted, you must call 911 immediately. You must contact police immediately if you have any criminal act involving a weapon, deadly instrument, assault, injury, or riot.
- **House Rules and Laws-** Our business has its own set of house rules to be enforced by security as well as making sure local laws are being followed. Make sure you know and understand these rules. Understanding the liquor laws are also highly important, it is highly encouraged that you as security team member attended a liquor class in order to better understand, follow and assure these regulations are being followed. Basic Rules are as follows:
  1. No standing on the furniture.
  2. Customers may only smoke outside
  3. Customers may not pour their own bottles and bottle locks must be used.
  4. No drinks or glassware outside the establishment.
  5. Fighting, aggressive behavior, over intoxication, and illegal substances are not tolerated.
  6. Taking pictures of the staff so that they may feel uncomfortable is not tolerated.
  7. Grabbing or inappropriate touching of staff is not tolerated.



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- **Cooperation with Scottsdale Fire Department-** The Scottsdale Fire Department makes sure that our business is adhering to fire codes and occupancy restrictions. If the Fire Marshal contacts you while at work, be sure to notify the manager on duty immediately. The front door count is very important, it is important that the door count is accurate and that the maximum occupancy of 329 before 10pm or 431 after 10pm is not exceeded. Make sure all exits are clear from obstructions, including the back exit. Make sure there are no spills or broken glass left unattended.
- **Cooperation with Law Enforcement-** The Arizona Department of Liquor Licenses and Control (ADLLC) is comprised of sworn officers that enforce local and state liquor laws. It is important that you, as a security member, know the basic laws regarding local liquor law. ADLLC and/or SPD may also ask you questions as an employee or our business to test your knowledge of these laws. Properly checking IDs is a critical duty of the security staff. Making sure you can recognize fake IDs is extremely important. Some IDs may also be real but do not belong to the person handing it to you, in this case, closely examining the picture to match it to the person is imperative. Look at things like weight, eye color, height, and any distinct facial features. If an Act of Violence occurs, you must notify the police department of the Arizona Department of Liquor Licenses and Control within 7-days. However, if there is an incident involving an injury or death, **you must contact a law enforcement agency immediately.**
- **Security of Seized IDs-** Managers or owners are responsible for all identifications seized from patrons by security staff and that the ID's are properly secured prior to the conclusion of security staff's shift. Under no circumstance should any of the seized ID's leave the licensed premise. All ID's held for over one-week will be rendered void by hole-punching them. Contact SPD to arrange for destruction.
- **Security Employee Dress Code-** It is important that security staff are dressed in the approved security uniform.
- **Closing Duties-** The closing duties checklist covers all closing duties for Security staff members. At the end of each night you will be assigned a closing duty. The checklist will explain what is involved in each closing duty. When you are finished with your closing duty, make sure you check out with management before clocking out and leaving.



**iv. Safety Conditions and Considerations**  
**Bottled Blonde Rooftop 7340 E Indian Plaza, Scottsdale Arizona**

- **Bottled Blonde security closing procedures checklist**

**\*\*security staff is to checkout with management before leaving\*\***

1. **Trash** - Trash is to be taken out every night. Trash bags must also be changed on a nightly basis. Once the trash cans have been dumped and re-bagged they are to be arranged neatly by the bar. Remember to close the dumpsters once you dump all of the trash.
3. **Perimeter Sweep Front & Side** – On a nightly basis the front and side perimeter must be thoroughly swept. All trash, including cigarettes, napkins, bottles, straws and other assorted trash must be cleaned up. A flashlight is to be used during the sweeping process to insure all trash is swept up and removed. Trash in the bushes, gravel, and dirt in the front and rear must either be swept or picked up by hand.
4. **Patio** – The patio is to be swept on a nightly basis. The patio bar chairs should be intertwined and locked together using locks and cables or moved inside. The bar needs to be secured and locked and both doors must be locked.
5. **Chairs**- Chairs should be inspected at the end of each shift to ensure that they are clean and in good condition. Any broken chair should be removed and reported to management so a replacement may be secured.
6. **Miscellaneous** – All equipment is turned off.

- **Security Personnel Policy and Liability Consent Form-**



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The primary job duties of the Security Personnel (Doormen/Bouncers) are to check the legal age of patrons entering the establishment, ensure and enforce the house rules, perform fundamental public safety tasks, provide basic security to both the establishment and the patrons, and to monitor entry of the individuals on the basis of occupant capacity, intoxication and/or aggressive behavior. Due to these job duties, Security Personnel may be given the capacity to carry out certain, fundamental safety tasks.

These tasks include but are not limited to enforcing the house rules, escorting disorderly patrons out of the establishment, and/or prohibiting entry into the establishment for any due cause. While the performance of some essential job duties may require reasonable force, the safety of all patrons must be taken into consideration. Our business expressly prohibits the use of excessive force in the performance of any essential job duty in any situation. We have a No Strike Policy, meaning that no staff member will strike a patron unless it is absolutely necessary in a self-defense situation. If a strike is administered to a patron under any circumstances, an incident report must be submitted to the manager before going home.

Security Personnel (Doorman/Bouncer) exceeds their authority when he or she uses excessive force in any way that would reasonably be considered irrationally violent and/or inflicts serious physical harm on any patron. In any circumstance where a Security Personnel (Doorman/Bouncer) uses excessive force, the employee may be found criminally responsible of assault and may consequently be held personally liable for the injuries he or she inflicted on the patron. Therefore, the Security Personnel (Doorman/Bouncer) must understand and accept that they may be found responsible for any legal consequences that may result from the use of excessive force, including any and all monetary settlements as well as any other form of criminal and/or civil charges.



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**Bottled Blonde Rooftop 7340 E Indian Plaza, Scottsdale Arizona**

**PERSONNEL POLICY AND LIABILITY CONSENT RECEIPT FORM**

Acknowledgement of Security Personnel Policy and Liability Consent Form

I have read and understand this Security Personnel Policy and Liability Consent Form and will adhere to the policies, protocols, and guidelines.

\_\_\_\_\_  
Print Employee Name

\_\_\_\_\_  
Employee Signature & Date



**iv. Safety Conditions and Considerations**  
**Bottled Blonde Rooftop 7340 E Indian Plaza, Scottsdale Arizona**

**SERVICE REFUSAL or INCIDENT REPORT**

A.R.S. §4-244.14. For a licensee or other person to serve, sell or furnish spirituous liquor to a disorderly or obviously intoxicated person, or for a licensee or employee of the licensee to allow or permit a disorderly or obviously intoxicated person to come into or remain on or about the premises, except that a licensee or an employee of the licensee may allow an obviously intoxicated person to remain on the premises for a period of time of not to exceed thirty minutes after the state of obvious intoxication is known or should be known to the licensee in order that a sober individual may transport the obviously intoxicated person from the premises. For the purposes of this section, "obviously intoxicated" means inebriated to the extent that a person's physical faculties are substantially impaired and the impairment is shown by significantly uncoordinated physical action or significant physical dysfunction that would have been obvious to a reasonable person.

1. Date of this report: \_\_\_\_/\_\_\_\_/\_\_\_\_ month day year  
Date/Time of incident: \_\_\_\_/\_\_\_\_/\_\_\_\_ : \_\_\_\_ month day year hour  
minute (approx)  
Name of liquor licensed establishment: \_\_\_\_\_

Physical address of licensed establishment: \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_ street address city zip code  
Phone number of liquor licensed establishment: (\_\_\_\_) \_\_\_\_\_

2. What police authorities were summoned? \_\_\_\_\_  
Police Report #: \_\_\_\_\_  
Who called police? \_\_\_\_\_ first and last name  
Did the police make an arrest? \_ YES \_ NO  
Who was arrested? \_\_\_\_\_

3. What emergency services were summoned? \_\_\_\_\_  
Who called for these services? \_\_\_\_\_ first and last  
name

4. How many drinks was the patron served throughout his/her visit?  
\_\_\_\_\_

5. Identify or describe participants/intoxicated persons using a copy of their ID or  
information recorded from their ID. Provide their cell phone or daytime contact number.  
Participant #1: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe this person's appearance of intoxication:  
a) \_\_\_\_\_  
\_\_\_\_\_



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**Bottled Blonde Rooftop 7340 E Indian Plaza, Scottsdale Arizona**

b)

\_\_\_\_\_

c)

\_\_\_\_\_

How were they removed from the premise?

\_\_\_\_\_

\_\_\_\_\_

Participant #2:

\_\_\_\_\_

\_\_\_\_\_

Describe this person's appearance of intoxication:

a)

\_\_\_\_\_

b)

\_\_\_\_\_

c)

\_\_\_\_\_

How were they removed from the premise?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (attach additional sheet if necessary)

6. List any witnesses independent or staff:

Witness #1: \_\_\_\_\_, \_\_\_\_\_ first and last  
name staff or independent

Witness #2: \_\_\_\_\_, \_\_\_\_\_ first and last  
name staff or independent (attach additional sheet if necessary)

7. Name of person/persons injured and type of injury:

Injury #1: \_\_\_\_\_,  
\_\_\_\_\_ first and last name type and location of injury

Injury #2: \_\_\_\_\_,  
\_\_\_\_\_ first and last name type and location of injury (attach  
additional sheet if necessary)

8. Provide details of evidence as to how much the person consumed by credit tabs,  
server's personal knowledge or register tapes and attach to this document:

9. In your own written words, give details of incident separate page and attach to this  
report. Please include answers to these questions in your eyewitness report.

- What time did the person enter? \_\_\_\_\_
- What time was the person first observed to be intoxicated? \_\_\_\_\_
- Was the patron/patrons cut off immediately? \_ YES \_ NO



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- What time did the alternative ride remove the patron? \_\_\_\_\_
- Who gave the alternative ride, if it was a sober companion use their name?
- Who kept control and sight of the patron or patrons to verify that he/she was safe and did not consume more alcohol?
- What are the names of the intoxicated patron's companions?
- How many drinks and what type did the intoxicated patron/patrons consume?
- What time were each of these drinks consumed (if you know)?
- Were the companions found alternative rides as well?   YES     NO
- List witnesses who observed the actions taken with the intoxicated patron?
- Who were the servers?
- Where was the intoxicated patron or patrons seated throughout the night?
- If they drove away, did you obtain a plate number and call the police?   YES     NO
- Was the patron cut off merely for the amount consumed without any signs or symptoms of intoxication?   YES     NO

THE CONTENTS OF THIS REPORT ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

\_\_\_\_\_,  
\_\_\_\_\_ signature of person preparing this report, today's date

\_\_\_\_\_  
printed first and last name of person preparing this report, title or position held  
(\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_, (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_  
daytime contact number, alternate contact number





## Scottsdale Fire Department

### Scottsdale Public Safety Plan – Crowd Management Plan General Checklist






- Verify the fire extinguishers are visible and accessible prior to opening.
- Verify Exits are marked and illuminated prior to opening.
  - Test emergency lights and exit signs monthly.
- Verify all exits and egress paths to the exits are not blocked or obstructed inside and outside of the building prior to opening and throughout business hours. This includes being obstructed by patrons waiting in line.
- Verify that all security personnel have working radio communication with each other and management.
- Verify that security personnel have counters to count occupants IN and OUT at all entrances and exits. (General admission, VIP and all exits if separate from entrance)
- Verify that security staff knows the maximum occupant load for the building and patio.
- Verify that security staff knows that when the occupant load is reached, they hold the door and compare patrons IN for equal patrons OUT, for the rest of operating business hours.
- The establishment is required to obtain Scottsdale Fire Department approval/permits for special events, fireworks, fire dancers and haze machines. Birthday Sparklers/Open flame devices are **NOT** permitted in bars, night clubs or restaurants.
- The establishment needs to number the security personnel locations on the floor plan and provide details on their responsibilities. **Refer to the Scottsdale Fire Department – Scottsdale Public Plan – Security Positions & Responsibilities and the establishment Floor Plan documents.**

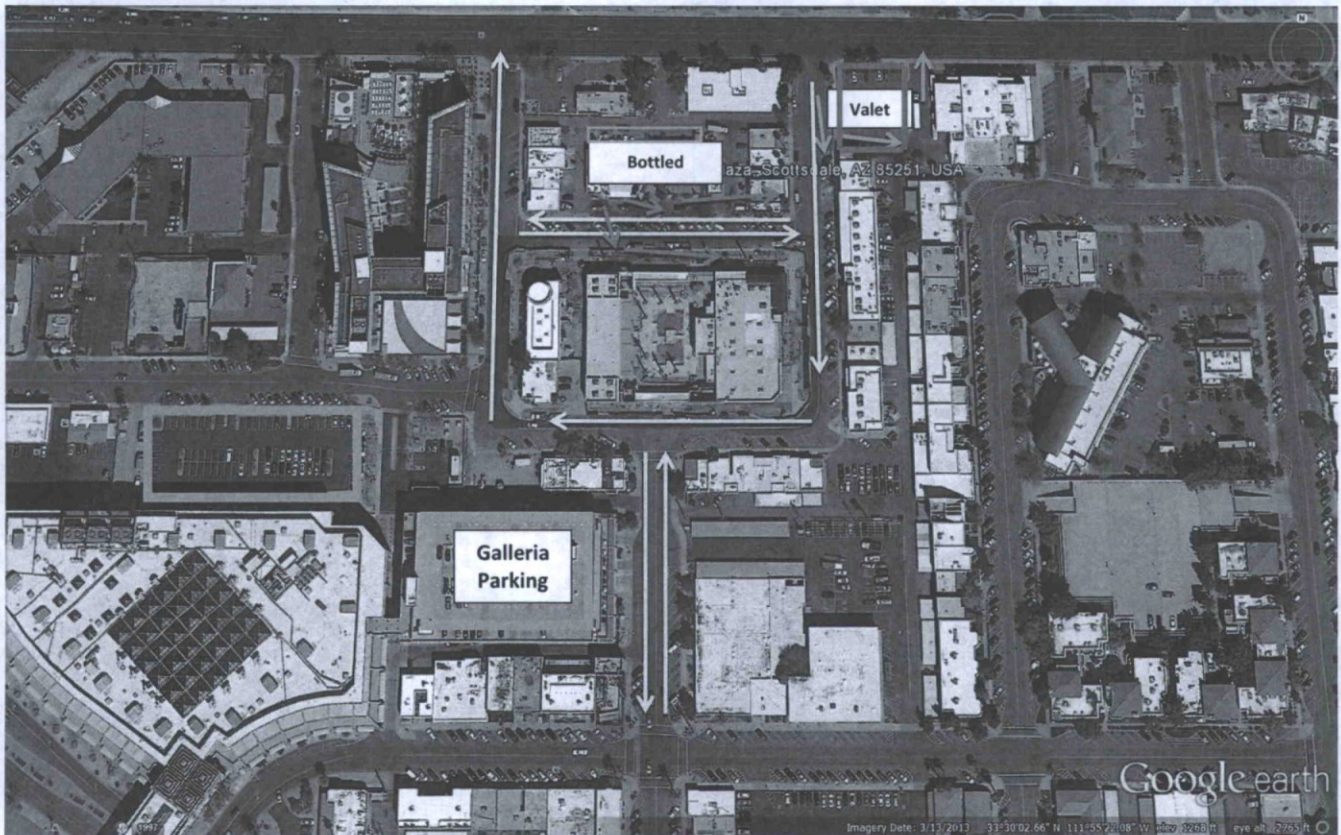


Bottled Blonde, 7340 E Indian Plaza

vi. Patron Parking, Ingress, Egress, Vehicular and Pedestrian Traffic Control

### Parking, Ingress, Egress, Vehicular and Pedestrian Traffic Control Bottled Blonde

- Valet Parking marked in Red Outline 
- Flow of Valet traffic marked with Orange Arrows 
- Additional parking marked in Orange Outline 
- Flow of traffic marked with Yellow arrows 
- Pedestrian Movement marked with blue arrows 





Bottled Blonde, 7340 E Indian Plaza  
vi. Patron Parking, Ingress, Egress, Pedestrian Traffic Control

**PATRON CUE UP  
PEAK TIMES**

General Admission → VIP → Exit →





# **Bottled Blonde**

**7340 E INDIAN PLAZA  
SCOTTSDALE, AZ 85251  
480-970-1112**

## **Managers:**

General Manager – Charles Brooks (602) 367-2276  
Assistant General Manager – Adrian Jimenez (805) 746-9500  
Bar Manager – Marchello Montgomery (530) 481-5702  
Floor Manager – Drake Marin (480) 341-3218  
Head of Security – Tanner Tibbett (541) 990-1300

## **Hours of operation**

Monday 3pm-2am Peak Hours 10pm – 2am (on occasion)  
Tuesday 3pm-2am Peak Hours 10pm – 2am (on occasion)  
Wednesday 3pm-2am Peak Hours 10pm – 2am (on occasion)  
Thursday 3pm-2am Peak Hours 8pm – 2am  
Friday 3pm-2am Peak hours 6pm - 2am  
Saturday 11am-2am Peak hours 5pm - 2am  
Sunday 11am-2am Peak hours 5pm – 2am

**Maximum Capacity-** Dining Use before 10pm (329) / Nightclub-Bar after 10pm (431) see site plans

Attached is a floor plan of Bottled Blonde on it there are highlighted areas Entrances, exits, emergency, exits, and security in their designated positions and securities job description are as follows

## **Floor Plan: Page One**

Green- Entrance

Orange- Exits

Pink- Emergency Exit (with visible signs lit up)

Yellow- Placement of security and numbered

## **Security (duties):**

### **1 & 2**

- Accept identification allowed by statutes title 4, section 241A
- Keeping alcohol from leaving the premise
- Keeping an accurate count of patrons entering the building to not go over occupancy
- Setting up rope line to ensure crowd management and keeping the exit clear
- Identifying overly intoxicated Patrons and refusing entry at the door
- Enforcing a strict dress code



### **3-10**

- Walk ways are clean and clear
- Exits are not obstructed and there is a clear path at all times
- Being aware of their surroundings notifying management of any and all damages to property
- Escorting over intoxicated patrons out to a cab or to the release of friends/family
- De-escalating any situation that can result in an altercation

### **11**

- Keeping exit clear at all times
- Keep an accurate count of patrons exiting the building to ensure correct amount of patrons within the building occupancy
- Keeping alcohol from leaving the premises

### **ALL Security/Staff**

- Walk ways are clean and clear
- Watching patrons in your section
- Exits are not obstructed and there is a clear path at all times
- Being aware of their surroundings notifying management of any and all damages to property
- Escorting over intoxicated patrons out to a cab or to the release of friends/family
- De-escalating any situation that can result in an altercation
- Keeping exit clear at all times

All security and management will be equipped with radios and a headset to ensure quick response in case of emergencies. Also Security will have proper attire on at all times (security on front with Bottled Blonde logo and security printed on back as well) so that patrons and law enforcement can distinguish them. On Peak nights there will be 8 securities to accommodate the maximum occupancy of 431.

### **All staff will have proper training of**

- De-escalate a situation
- How to handle proper crowd control
- Being knowledgeable of all exits
- Know where all fire extinguisher are located and proper use of them
- Know where emergency fire alarms are
- Knowing proper procedures of an emergency evacuation
- Knowing where First Aid kits are located
- Being knowledgeable of phone numbers ex. Fire, Non-emergency number, Emergency number, liquor board

**Page 2:** emergency exit procedures. In case of an emergency evacuation, highlighted in blue will be a brief description of where that area should evacuate to make sure there is a safe and efficient exit without panic or chaos and for quick clearing of the building

In case of any complaints from the public or the cities behalf contact  
General Manager Charles Brooks (602) 367-2276



# **Bottled Blonde Rooftop**

**7340 E INDIAN PLAZA  
SCOTTSDALE, AZ 85251  
480-970-1112**

## **Managers:**

General Manager – Charles Brooks (602) 367-2276  
Assistant General Manager – Adrian Jimenez (805) 746-9500  
Bar Manager – Marchello Montgomery (530) 481-5702  
Floor Manager – Drake Marin (480) 341-3218  
Head of Security – Tanner Tibbett (541) 990-1300

## **Hours of operation**

Monday	3pm-2am	Peak Hours 10pm – 2am (on occasion)
Tuesday	3pm-2am	Peak Hours 10pm – 2am (on occasion)
Wednesday	3pm-2am	Peak Hours 10pm – 2am (on occasion)
Thursday	3pm-2am	Peak Hours 8pm – 2am
Friday	3pm-2am	Peak hours 6pm - 2am
Saturday	11am-2am	Peak hours 5pm - 2am
Sunday	11am-2am	Peak hours 5pm – 2am

**Maximum Capacity-** Has not been set by fire marshal but expect to be around 300 given the Sq Ft

Attached is a floor plan of Bottled Blonde Rooftop on it there are highlighted areas Entrances/Exits, emergency exits, and security in their designated positions and securities job description are as follows

## **Floor Plan: Page One**

Green- Entrance

Red- Exits

Yellow- Placement of security and numbered



### **Security (duties):**

- 1
  - Keeping an accurate count of patrons coming in
- 2
  - Keeping an accurate count of patrons exiting
- 3-6
  - Walk ways are clean and clear
  - Exits are not obstructed and there is a clear path at all times
  - Being aware of their surroundings notifying management of any and all damages to property
  - Escorting over intoxicated patrons out to a cab or to the release of friends/family
  - De-escalating any situation that can result in an altercation
  - Keeping exit clear at all times

### **ALL Security/Staff**

- Walk ways are clean and clear
- Watching patrons in your section
- Exits are not obstructed and there is a clear path at all times
- Being aware of their surroundings notifying management of any and all damages to property
- Escorting over intoxicated patrons out to a cab or to the release of friends/family
- De-escalating any situation that can result in an altercation
- Glassware is being picked up in their sections
- Making sure no underage patrons are drinking alcohol

All security and management will be equipped with radios and a headset to ensure quick response in case of emergencies. Also Security will have proper attire on at all times (security on front with Bottled Blonde logo and security printed on back as well) so that patrons and law enforcement can distinguish them. On Peak nights there will be 6 securities to accommodate the maximum occupancy of 300.

### **All staff will have proper training of**

- De-escalate a situation
- How to handle proper crowd control
- Being knowledgeable of all exits
- Know where all fire extinguisher are located and proper use of them
- Know where emergency fire alarms are
- Knowing proper procedures of an emergency evacuation
- Knowing where First Aid kits are located
- Being knowledgeable of phone numbers ex. Fire, Non-emergency number, Emergency number, liquor board



**Page 2:** emergency exit procedures. In case of an emergency evacuation, highlighted in blue will be a brief description of where that area should evacuate to make sure there is a safe and efficient exit without panic or chaos and for quick clearing of the building

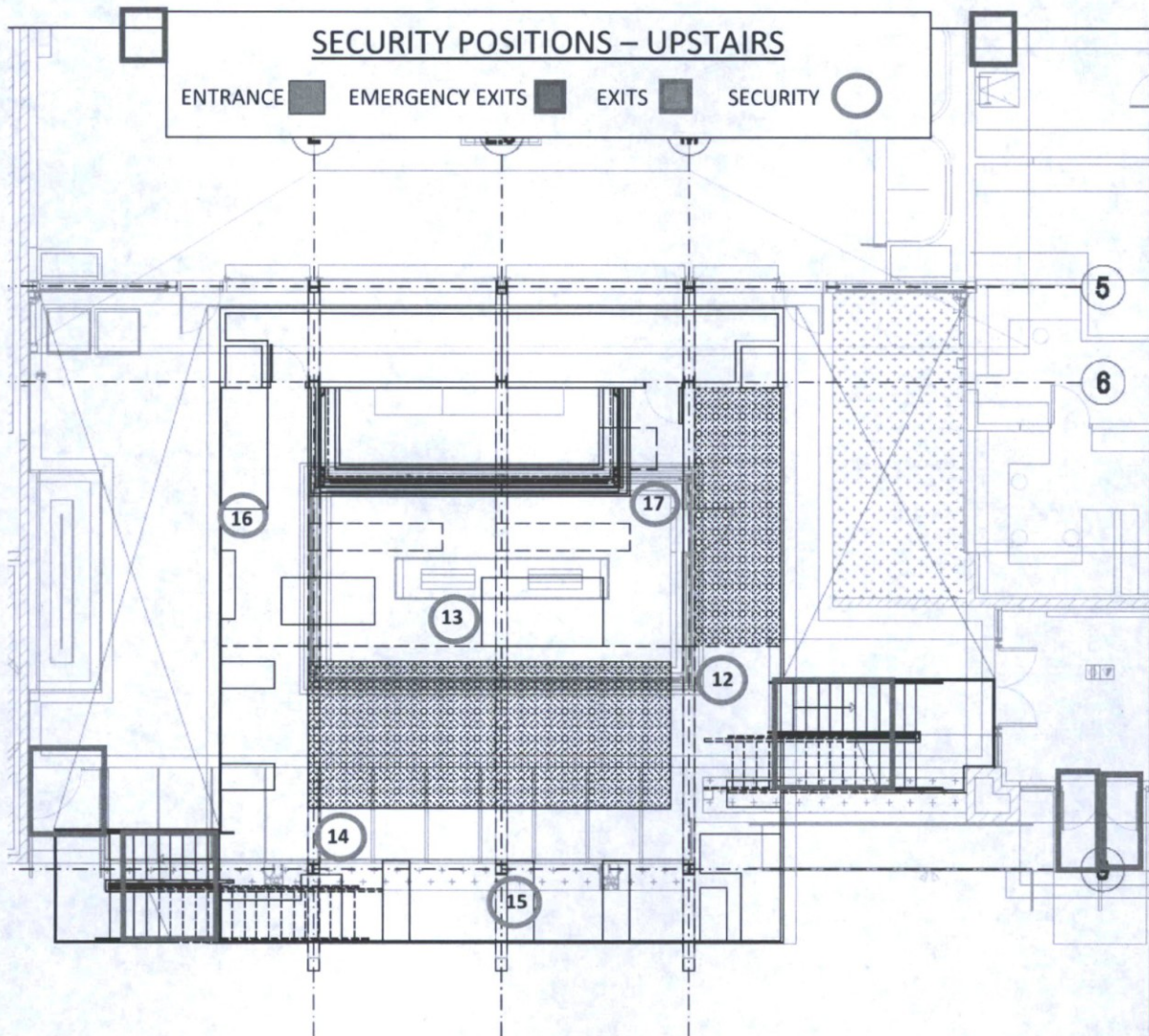
In case of any complaints from the public or the cities behalf contact  
General Manager Charles Brooks (602) 367-2276



The floor plan shows a rectangular bar and patio area. The top section is labeled "INSIDE BAR" and features a long U-shaped bar with 22 numbered stools (3-22). To the left of the bar is a "GAMES" area with a pool table and a "Games" sign. To the right of the bar are two high-top stools labeled "I-1" and "I-2". Below the bar are three high-top stools labeled "I-3", "I-4", and "I-5". The bottom section is labeled "PATIO BAR" and features a long rectangular bar with 62 numbered stools (31-62). To the left of the patio bar are three high-top stools labeled "F-1", "F-2", and "F-3". To the right of the patio bar are two high-top stools labeled "G-1" and "G-2". The bottom of the plan shows a row of six high-top stools labeled "P-1" through "P-6". The right side of the plan shows a "FRONT DOOR" and a staircase. The plan is numbered 1 through 10 in the corners.

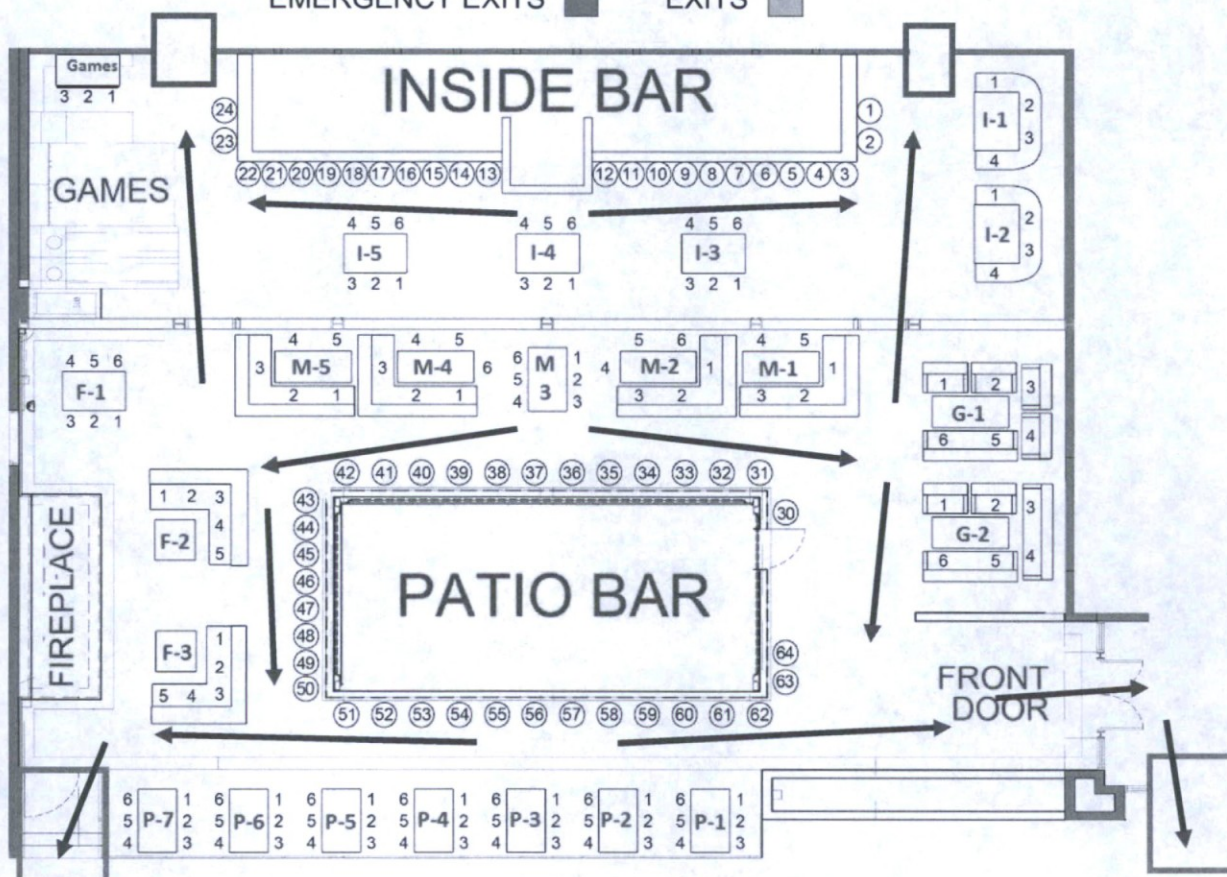


Bottled Blonde, 7340 E Indian Plaza  
Security Positions



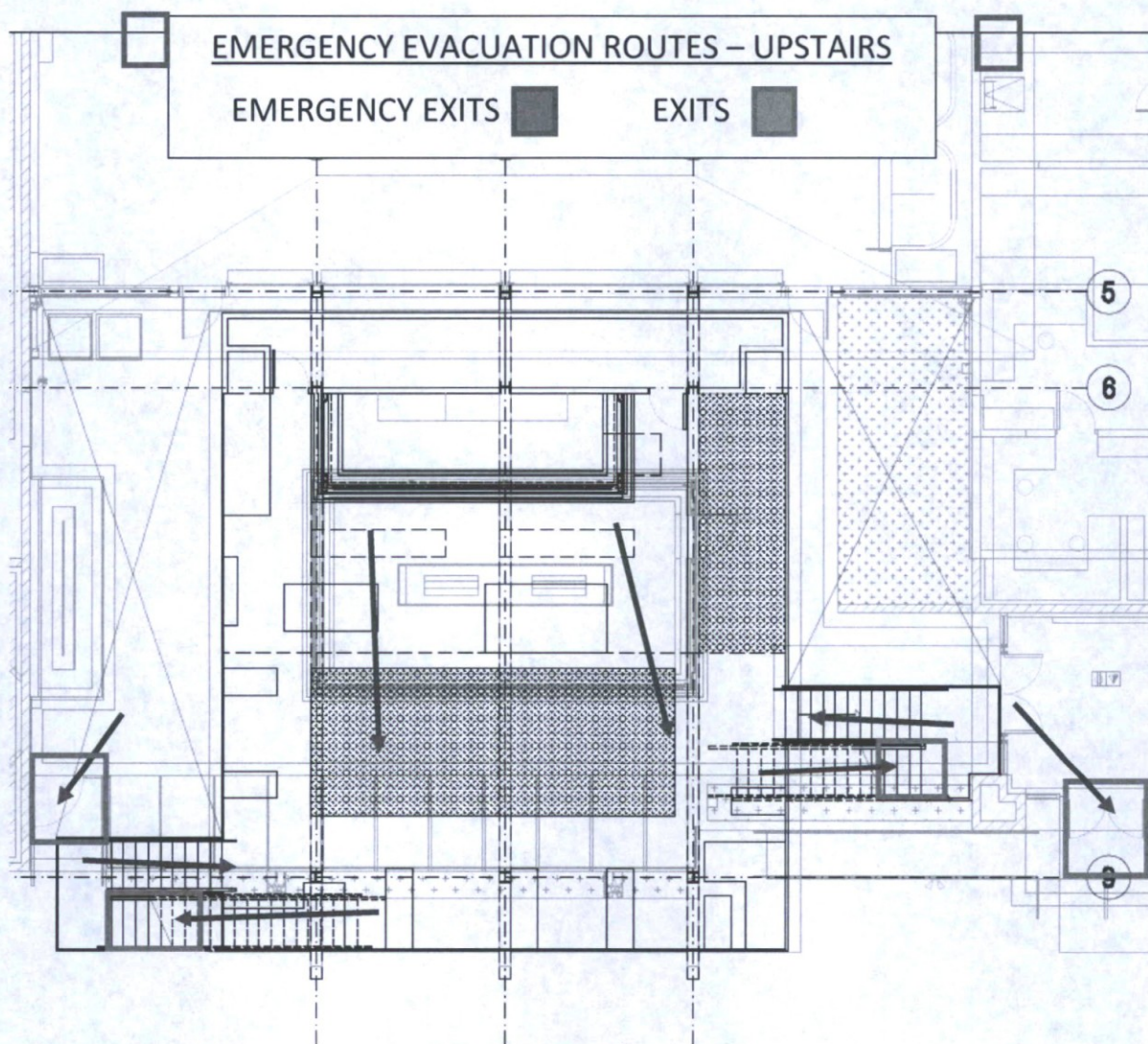
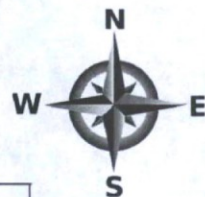


EMERGENCY EXITS ■ EXITS ■





Bottled Blonde, 7340 E Indian Plaza  
ix. Evacuation Routes





# Public Safety Plan - Contact Persons

The following persons are designated to receive and handle complaints from the public or City of Scottsdale:

Name	Position	Contact#
Charles Brooks	General Manager	602.367.2276
AJ Jimenez	AGM	805.746.9500
Marchello Montgomery	Bar Manager	530.481.5702
Drake Marin	Manager	480.341.3218
Tanner Tibbett	Security Manager	541.990.1300

Submitted by: Ashlie Mast

All information must be current. (per SRC 28-55)



Bottled Blonde, 7340 E Indian Plaza  
x. Evidence of Security Uniform

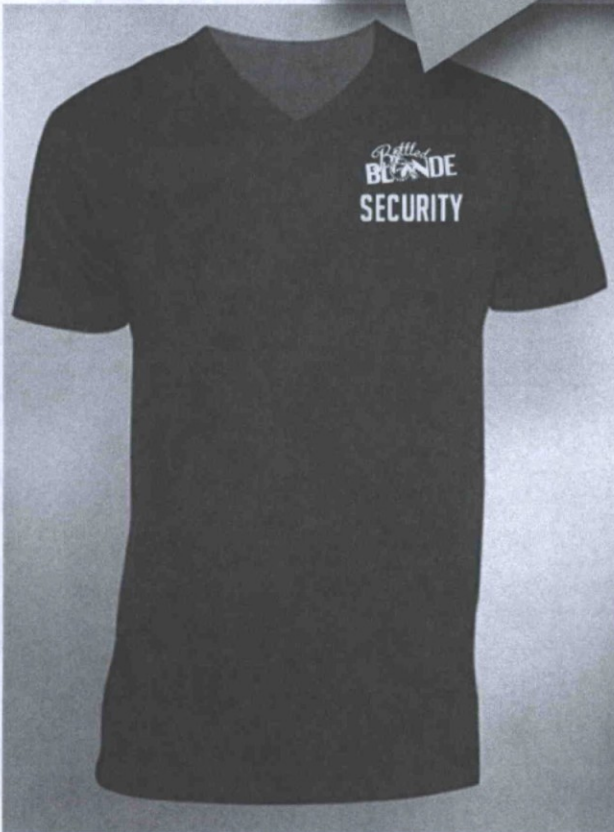
Public Safety Plan  
**Bottled Blonde**  
7340 E Indian Plaza

#### Request for Uniform Exception

Bottled Blonde would like to request an exception to the uniform requirements. Bottled Blonde's security personnel are dressed in black T-Shirts with the Bottled Blonde logo on the Left Chest and the word SECURITY in approximately 1.16" in height and 4" wide. The back of the shirt is labeled SECURITY, approximately 2.22" in height and 10" wide. Although not meeting the uniform requirements as identified by the Public Safety Plan Ordinance, Bottled Blonde does not anticipate a necessity for three-inch lettering on front and back of each shirt.

Bottled Blonde has had few violent incidents and believes that the current security uniforms will adequately inform observers of the wearer's identity as a Bottled Blonde security staff member.









# Scottsdale Fire Department

## Scottsdale Public Safety Plan – Security Positions & Responsibilities

Bottled Blonde

Establishment

Adrian Jimenez

Establishment Representative

12/13/2017

Date Implemented

Refer to the Security Positions & Responsibilities Floor Plan for this establishment.

Use position numbers only on both the floor plan and this document – no names.

- Which position is responsible for keeping an IN and OUT count?

Position(s): Front Door Security

- How many of the following:

○ General Admission Entrance(s):	<u>1</u>
○ VIP Entrance(s):	<u>1</u>
○ Exit(s):	<u>3</u>
○ Exit Only:	<u>1</u>

All entrances/exits are required to maintain an IN and OUT count and positions will communicate numbers to each other throughout business hours to maintain occupant load.

- Which position is responsible to call 911 in case of an emergency situation, medical or fire?

Position(s): Management on Duty

- Which position is responsible to turn the music off, turn the lights up and instruct patrons what to do in case of an emergency situation?

Position(s): Management on Duty

- Which position is responsible to maintain exit and egress paths clear?

Position(s): Security in their Designated Areas







# PUBLIC SAFETY PLAN

## xi. Statement Regarding Use

## xii. Statement Regarding Special Requirements

### **Bottled Blonde**

7340 E Indian Plaza, Scottsdale Arizona

### **Security to Patron Ratio: 1:50**

Bottled Blonde is a restaurant/bar. Bottled Blonde does not meet the minimum of 60% of food sales ratio and understands that it must maintain a minimum security to occupant ratio of 1:50. (security: occupants).

Bottled Blonde will, based on our maximum occupancy of 431-persons, maintain a minimum of 11 (eleven) security personnel during peak hours.

Applicant Initials: \_\_\_\_\_